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| **BUSINESS DETAILS** |
| **Name of applicant** |  |
| **Telephone:** |  |
| **Email Address:** |  |
| **Position within business:** |  |
| **Business name** |  |
| **Organisation address**  |  |
| **Is this the address where the project will be undertaken?** | YES/NO | **If NO, please give address:** |
| **Are you the Freeholder or Leaseholder of this property?** |  |
| **If you are the Leaseholder of this property, how long is left on the lease?** |  |
| **What is the legal status of your business?** | **Sole Trader** **Limited Company****Limited Liability Partnership (LLP)****Other (please specify)** | YES/NO YES/NO YES/NO YES/NO |
| **Date business established** *(If incorporated, please state date of incorporation)* |   |
| **Type of business** *(if registered with Companies House, please indicate your registered SIC code/s*) |  |
| **Total Employment** *(if relevant, please indicate FT/PT split):* |  |
| **Business turnover (£):** | **2019/20****2020/21** |  |
| ***Please provide the following where applicable:*** |
| **Company Registration Number and/or Charity Reference Number** |  |
| **VAT Registration Number** *(if applicable)* |  |
| **Business website address** *(if available)* |  |
| **Have you received any funding from Central Government or Local Government over the last 3 years?** | YES/NO | **If YES, please provide details including date, amount and awarding body:** |
| **Are you a FHDC Officer or Councillor or do you have a business relationship with a FHDC Officer or Councillor?** | YES/ NO | **If YES, please provide more details:** |

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| **PROJECT DETAILS** |
| **Project description:****(Please provide details of your project and what the grant is proposed to be used for.)** |  |
| **Please tick if the project includes** **any of the following:** | LED Lighting |  | Draught Proofing |  |
| Lighting sensors/ controls |  | Double/ Triple Glazing |  |
| Efficient boiler replacement |  | Variable Speed Drives |  |
| Efficient Air Conditioning |  | Solar PV |  |
| Heating/ Cooling controls |  | Wind, Biomass or Hydro |  |
| Pipework/ valve/ cylinder insulation |  | Employee engagement |  |
| Roof/ Wall Insulation |  | Waste Management |  |
| Energy Audits |  | Other (Please detail below) |  |
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| **Has an Energy Audit previously been undertaken for your business?***(An Energy Audit is an assessment of current business activity and can help identify ways in which you can cut consumption to save energy and save money.)* | YES/NO |
| **Has an EPC previously been undertaken for your business?***(An EPC gives information about the energy efficiency of a building – so can guide projects that are building specific.)* | YES/NO |
| Please note: Upon submission of your application form, you will be required to submit/ undertake either an Energy Performance Certificate (EPC) OR a PAS 2035 Energy Audit at the discretion of FHDC. This cost will be reimbursed subject to a successful grant award. |
| **Do you require any permissions (such as planning, licences or building control) before you can deliver this project?** | YES/NO | **If YES, please state whether these permissions have already been obtained or which explain permissions are required and when you expect to secure these.** |  |
| **Total Project Cost (£)** | E.g. - £10,000 |
| **F&H Green Business Grant sought (£)** *(Note: potential award is up to a maximum of 40% of total project cost)* | E.g. - £4,000 |
| **Sources of match funding** *(Note: please indicate whether any of this is from other grant schemes)* |  |
| **Please state the green benefits expected from project:***(such as heating bills will reduce due to a reduction in energy consumption)*It’s important to remember that only what gets measured can be managed. |  |
| **Please state the economic benefits for your business that are expected from this project** *(such as greater efficiencies and cost savings, or new market opportunities)* |  |
| **What is the expected start date for this project?** |  |
| **When do you expect to complete the project?** |  |
| **Have you heard of the Lower Carbon Across the South East (LoCASE) initiative which could potentially h****elp to match-fund your project?** | YES/NO |
| **If, after an initial assessment, it is deemed that other grant schemes could potentially help with the funding of your project, would you like to be put in touch with the relevant funder to find out more?**  | YES/NO |

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| **DECLARATION** |
| **I confirm that within the past 5 years my organisation or any person who has powers of representation, decision or control in the organisation has not been convicted anywhere in the world of any offence listed in the List of Mandatory and Discretionary Exclusions document.**  |

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| **I confirm that in the last 5 years, my organisation has not been subject to formal investigation which resulted in a proven case of ‘blacklisting’** |

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| **I confirm that my organisation has relevant policies and procedures in place to prevent Tax Evasion to ensure the elimination of offences covered by the Criminal Finances Act 2017 from my organisation supply chains** |

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| **I confirm that I have read the Terms and Conditions for the Green Business Grants Scheme and am authorised to submit this application form on behalf of this business** |

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| **I declare that my business meets the criteria for the grant I am applying for, and the information I have provided is complete and accurate. If any circumstances change, I will notify the Council of this change immediately.** |

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| **I confirm that, including the payment of this grant, my business will not breach State subsidy regulations** |

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| **I confirm that this business is engaged in business activity and is not in** **Liquidation, Administration, Insolvent or has a Striking-Off Notice made against it** |

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| **Name of person making declaration** |  |
| **Signature** |  |
| **Position in the business**  |  |

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| **BANK DETAILS FOR RECEIPT OF GRANT** |
| **Name of Bank or Building Society** |
| **Account Holders Name** |
| **Account Number** |
| **Sort Code** |

Please email your completed Application Form to economy@folkestone-hythe.gove.uk, along with:

 • Quotation/s for project

 • 12 months’ energy bills / fuel receipts relevant to your application (e.g. gas bills for a boiler)

 • If you are a sole trader or partnership, your last Self-Assessment tax return

Upon submission of your application form, you will be required to undertake either an Energy Performance Certificate (EPC) OR a PAS 2035 Energy Audit at the discretion of FHDC. This cost will be reimbursed subject to a successful grant award.